

Annual Facility Inspection Checklist

This inspection record must be completed each year. If any response requires further elaboration, provide comments in the *Description and Comments* space provided. Further description and comments, if necessary, must be provided on a separate sheet of paper and attached to this form. ***Any items that received "yes" as an answer must be described and addressed immediately.**

Item	*Y	N	Description and Comments
Storage Tanks:			
Tank #1 (8,000 gallon fuel storage tank)			
Tank Surfaces show signs of leakage		N	
Tanks are damaged, rusted or deteriorated		N	Mild rust / Surface Corrosion
Bolts, rivets, or seams are damaged		N	
Tank supports are deteriorated or buckled		N	
Tank foundations have eroded or settled		N	
Level gauges or alarms are inoperative	Y		clock gauge does not work
Vents are obstructed	Y		Main tank does not have vent (only has emergency vent)
Water/product in interstice of double walled tank	Y		39" fuel in interstice (22" in primary)
Tank #2 (6,000 gallon fuel storage tank)			
Tank Surfaces show signs of leakage		N	
Tanks are damaged, rusted or deteriorated		N	mild rust / Surface Corrosion
Bolts, rivets, or seams are damaged		N	
Tank supports are deteriorated or buckled		N	
Tank foundations have eroded or settled		N	
Level gauges or alarms are inoperative	Y		clock gauge does not work
Vents are obstructed		N	* Does not have interstie vent
Water/product in interstice of double walled tank		unk	no way to monitor interstice
Tank #3 (3,000 gallon fuel storage tank)			
Tank Surfaces show signs of leakage	Y	N	* See "Piping" in facility discrepancy sheet
Tanks are damaged, rusted or deteriorated		N	Mild rust / Corrosion
Bolts, rivets, or seams are damaged		N	
Tank supports are deteriorated or buckled		N	
Tank foundations have eroded or settled		N	
Level gauges or alarms are inoperative	Y		No clock gauge or level gauge
Vents are obstructed		N	
Water/product in interstice of double walled tank		unk	no way to Monitor interstice



5,000 Tank #4 (1,000 gallon fuel storage tank located next to water building) ← New tank		
Tank surfaces show signs of leakage		N See "Piping" & Facility Discrup sheet
Tanks are damaged, rusted or deteriorated		N
Bolts, rivets, or seams are damaged		N
Tank supports are deteriorated or buckled		N
Tank foundations have eroded or settled		N
Level gauges or alarms are inoperative	Y	Equiped w/ overfill alarm (whistle type) Just has plug in it.
Vents are obstructed		N
Water/product in interstice of double walled tank		N
Tank #5 (1,000 gallon fuel storage tank located next to bus garage)		
Tank surfaces show signs of leakage		N See "Piping" & Facility Discrup sheet
Tanks are damaged, rusted or deteriorated		N minor surface rust/corrosion
Bolts, rivets, or seams are damaged		N
Tank supports are deteriorated or buckled		N
Tank foundations have eroded or settled		N
Level gauges or alarms are inoperative		N
Vents are obstructed		N
Water/product in interstice of double walled tank		N No interstice vent
Tank #6 (50 gallon day tank located in boiler room)		
Tank surfaces show signs of leakage		N See "Piping" & Facility Discrup sheet
Tanks are damaged, rusted or deteriorated		N
Bolts, rivets, or seams are damaged		N
Tank supports are deteriorated or buckled		N
Tank foundations have eroded or settled		N
Level gauges or alarms are inoperative		N
Vents are obstructed		N
Water/product in interstice of double walled tank		N
Tank #7 (50 gallon day tank located in sprinkler building) Water Plant		
Tank surfaces show signs of leakage		N See "Piping" & Facility Discrup sheet
Tanks are damaged, rusted or deteriorated		N
Bolts, rivets, or seams are damaged		N
Tank supports are deteriorated or buckled		N
Tank foundations have eroded or settled		N
Level gauges or alarms are inoperative		N
Vents are obstructed		N
Water/product in interstice of double walled tank		N



Other System Components			
Piping:			
Valve seals, gaskets or other appurtenances are leaking	Y		See facility Discrep sheet & Below Remarks
Pipelines or supports are damaged or deteriorated		N	
Joints, valves and other appurtenances are leaking	Y		See facility Discrep sheet & Below Remarks
Buried piping is exposed		N	
Loading/unloading and transfer equipment:			
Tank containment box is damaged		N	Fuel & Water inside Containment box
Soil around tank containment box is discolored		N	
Connections are not capped or blank flanged		N	
Security:			
Fencing, gates, or lighting is non-functional	Y		Bus Barn gate will not close/latch
Pumps and valves are locked if not in use		N	
Response equipment			Available, Missing shovels/Rakes. locks cut
Response equipment inventory is complete	Y		cut locks for inventory - See inventory sheet.

Annual reminders:

- > Hold SPCC Briefing for all oil handling personnel (and update briefing log in the Plan)
- > Check contact information for key employees and response/clean up contractor contact information. If not correct, update in Plan as needed.

Additional Remarks:

- All gates were unlocked. Several valves were left open and no transfer operations were being performed.
- Anti-Siphon Valve on 3k tank seeping: Tightened
- All Tank areas have vegetation overgrowth that needs removed
- Found less than 1/2 inch water in 3k tank, 6k tank, & 8k tank. None in Bus Barn tank. New 5k water plant tank had less than 1/2" water.
- Findings Continued on "Facility Discrepancy Report"

Date: ¹⁶⁻ 23 May 2022

Signature:  M. Claford

