



Rural Alaska Fuel Services

Date: 07/29/14

Company: YKSD Highland

Tank Farm Security Training

Security is everyone's business especially today with the high cost of fuel. RAPS is providing this training to help reduce the loss of fuel. Reducing the loss of fuel helps keep the price of fuel down.

- Whenever you report to your job do a quick visual check to ensure there have not been any security breaches.
- Ensure all tanks are locked and contain labels.
- Ensure all fences and gates are in good condition and there are no gaps more than two inches between or under fence and gate material. Ensure that all gates are closed and locked.
- Ensure all doors are closed and locked.
- Ensure all housekeeping is done. Make sure all tools and equipment are put in its proper location. Make sure all trash is disposed of properly.
- Ensure that the header is secure and locked. Ensure that the header containment is emptied and secured.
- Ensure that the spill drum is emptied with.
- Complete a monthly tank farm inspections, filling out inspection form.
- Do a monthly fuel inventory to ensure there is NO Loss of product.

I confirm that I have had Person-In-Charge Training by the instructor below.

Todd Pomering
Trainee Print name

Wayne Moses
Trainer Print name

Todd Pomering
Trainee Sign name

Wayne Moses
Trainer Sign name