

Annual Facility Inspection Checklist

This inspection record must be completed each year. If any response requires further elaboration, provide comments in the *Description & Comments* space provided. Further description and comments, if necessary, must be provided on a separate sheet of paper and attached to this sheet. ***Any items that received "yes" as an answer must be described and addressed immediately.**

Item	*Y	N	Description &Comments
<u>Storage tanks:</u>			
<i>Tank #1 - 6,000 gallon AST</i>			
Tank surfaces show signs of leakage		X	
Tanks are damaged, rusted or deteriorated		X	
Bolts, rivets, or seams are damaged		X	
Tank supports are deteriorated or buckled		X	
Tank foundations have eroded or settled		X	
Level gauges or alarms are inoperative		X	
Vents are obstructed		X	
Water/product in interstice of double walled tank		X	
<i>Tank #2 - 6,000 gallon AST</i>			
Tank surfaces show signs of leakage		X	
Tanks are damaged, rusted or deteriorated		X	
Bolts, rivets, or seams are damaged		X	
Tank supports are deteriorated or buckled		X	
Tank foundations have eroded or settled		X	
Level gauges or alarms are inoperative		X	
Vents are obstructed		X	
Water/product in interstice of double walled tank		X	
<i>Tank #3 - Day Tank (25 gallons, located in Generator Building)</i>			
Tank surfaces show signs of leakage		X	
Tanks are damaged, rusted or deteriorated		X	
Bolts, rivets, or seams are damaged		X	
Tank supports are deteriorated or buckled		X	
Tank foundations have eroded or settled		X	
Level gauges or alarms are inoperative		X	

Item	*Y	N	Description & Comments
Vents are obstructed		X	
Water/product in interstice of double walled tank		X	
Tank # 4 - 550 gallon intermediate AST			
Tank surfaces show signs of leakage		X	
Tanks are damaged, rusted or deteriorated		X	
Bolts, rivets, or seams are damaged		X	
Tank supports are deteriorated or buckled		X	
Tank foundations have eroded or settled		X	
Level gauges or alarms are inoperative		X	
Vents are obstructed		X	* VENT IS MISSING SCREENS.
Water/product in interstice of double walled tank		X	
Tank #5 Day Tank (50 gallons, located in School Building)			
Tank surfaces show signs of leakage			N/A
Tanks are damaged, rusted or deteriorated			
Bolts, rivets, or seams are damaged			
Tank supports are deteriorated or buckled			
Tank foundations have eroded or settled			
Level gauges or alarms are inoperative			
Vents are obstructed			
Water/product in interstice of double walled tank			
Other System Components			
<u>Piping:</u>			
Valve seals, gaskets, or other appurtenances are leaking		X	
Pipelines or supports are damaged or deteriorated	X		MINOR CORROSION ALONG PIPELINE FROM HEADER TO TANK FARM - NEEDS PAINTING.
Joints, valves and other appurtenances are leaking		X	
Buried piping is exposed		X	
<u>Loading/unloading and transfer equipment:</u>			
Tank containment box is damaged		X	
Soil around tank containment box is discolored		X	
Connections are not capped or blank flanged		X	

Item	*Y	N	Description & Comments
Security			
Fencing, gates, or lighting is non-functional		X	
Pumps and valves are locked if not in use	X		
Response Equipment	X		STORED IN 3 LOCKED OVER-PACKS
Response equipment inventory is complete	X		LOCATED IN FIRE SUPPRESSION SYSTEM ROOM.

Annual reminders:

- Hold SPCC Briefing for all oil handling personnel (and update briefing log in the Plan):
- Check contact information for key employees and response/clean up contractor contact information. If not correct, update in the Plan as needed.

Additional Remarks:

1. SOME PIPING, FLANGES & FITTINGS ASSOCIATED WITH TANK 4 ARE RUSTED - NEED CORROSION REMOVED & REPAINTED
2. VENT ON TANK 4 MISSING SCREENS
3. 3" PIPELINE FROM MARINE HEADER TO TANK FARM IS CORRODED/RUSTY AND NEEDS TO BE PAINTED.
4. 3" PIPELINE NEEDS TO BE SUPPORTED/SECURED BETTER AT THE MARINE HEADER END.
5. WEEDS/VEGETATION NEEDS TO BE CLEARED FROM AROUND PIPELINE. LOOKS GOOD INSIDE MAIN TANK FENCED AREA.

Date: 9/30/18

Signature: 