



# Yukon-Koyukuk School District

## Rental Housing / Summer Storage Standards

(for remaining tenants who are not paying rent through the summer months)

Date: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Rental Unit Address: \_\_\_\_\_

### NOTICE:

*TENANTS THAT INTEND TO RENT THEIR EXISTING HOUSING UNIT FOR THE FALL SEMESTER BUT DO NOT INTEND TO LIVE IN THE UNIT OR PAY RENT THROUGHOUT THE SUMMER MUST STORE THEIR PERSONAL BELONGINGS AND CLEAN THE UNIT IN ACCORDANCE WITH THE STANDARDS PRINTED BELOW.*

Pack all belongings and store in 1 bedroom. (All other areas of the unit must be cleaned and ready for summer occupancy by the district if needed.)

1. Remove all debris from the unit, storage spaces and exterior parking / porch areas
2. Clean the inside of all windows, clean woodwork, windowsills and screens
3. Wipe down blinds.
4. Dust tops of windows and doors. Clean door thresholds
5. Clean all light fixtures. Wash glass and shades with glass cleaner.
6. Wash walls. Remove scuff marks. Clean switch, telephone and outlet covers.
7. Patch all holes from hanging pictures, accidents or other. Nail and tack holes must be fixed with approved spackle (by maintenance department). If walls need painting, contact facility department for the approved paint (color must match existing)
8. Clean inside of all closets (linen, pantry, entry, clothes) with cleaner.
9. Clean stove/range inside and out, including under stove top and drip pans. Pull out and clean under and behind range.
10. Clean refrigerator with baking soda, check for ice cube trays. Check seal and cleanliness of rubber door gaskets. Clean behind and under unit.
11. Clean all kitchen cupboards inside and out including drawers.
12. Clean vanity, medicine cabinet with all-purpose cleaner. Clean inside and around base of toilet.
13. Clean inside and outside of tub and shower curtain.
14. Scrub the bathroom floor.
15. Clean mirrors with glass cleaner.
16. Replace all burnt out light bulbs
17. Clean all vinyl floors, including corners
18. Vacuum all carpeted areas, including beneath baseboard heaters.

19. Wipe down heater baseboards, vacuum fins.
20. Replace batteries in smoke detectors
21. Remove all pet feces from exterior grounds

Typical Charges:

1. Cleaning \$25/hr
2. General Repairs \$25/hr (plus materials)

Note: The principal will inspect each housing unit upon move out and send the completed checklist with comments to the facilities department.

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Tenant Signature

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Date